

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS
MINUTES OF JUNE 17, 2015

The Anne Arundel County Board of Education met at 10:00 a.m. on the above date at the Carol S. Parham Building in Annapolis Maryland. Members present were Stacy KorbelaK, Patricia Nalley, Teresa Milio Birge, Tom Frank, Julie Hummer, Deborah Ritchie, Allison Pickard, and Solon Webb. Ayesha Chaudhry was absent due to out-of-town travel. Also present was Dr. George Arlotto, Superintendent of Schools. Mrs. KorbelaK opened the meeting with the Invocation and the Pledge of Allegiance.

EXECUTIVE SESSION OF JUNE 3, 2015 - A.M. session

The Board met in executive session on the above date at 8:45 A.M. in the Caucus Room at the Board of Education offices, 2644 Riva Road, Annapolis, Maryland 21401. While in public session, a motion was made by Mrs. Birge seconded by Mrs. Ritchie, to go into closed session pursuant to Section 10-508(a) (1), and (9) of the State Government Article of the Annotated Code of Maryland to: (1) discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials; and any other personnel matter that affects one or more specific individuals; (9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

The motion was approved (5-0). Persons present to close the meeting and voting were Stacy KorbelaK, Teresa Milio Birge, Ayesha Chaudhry, Debbie Ritchie and Solon Webb. Patricia Nalley was not present due to a school meeting. Kevin Jackson arrived at 9:00 a.m.

Also present were George Arlotto, Superintendent; Tyson Bennett, Board Counsel; and Molly Connolly, Board Assistant. Walter Federowicz, Internal Auditor, was present for the Internal Auditor report.

ITEMS CONSIDERED, ACTION TAKEN AND RECORDED VOTES:

1. Mrs. KorbelaK reminded the Board to complete performance evaluations.
2. Mrs. KorbelaK reported to the Board on a hospital bond bill.
3. Mr. Jackson provided a report on the activities of the Policy Committee.
4. Mrs. KorbelaK reported to the Board on nominations for the Maryland Association of Boards of Education executive board.
5. Mr. Federowicz reported to the Board on activities of the Office of Internal Audit.
6. The Superintendent reported to the Board on the status of substitute administrators in schools.
7. The Superintendent reported to the Board on the status of Board requests for information on various topics.
8. The Superintendent informed the Board about new security procedures to gain access to Fort Meade.

Adjourn: 10:00 a.m.

Time did not allow for negotiations.

EXECUTIVE SESSION OF JUNE 3, 2015 – P.M. SESSION:

The Board met in executive session on the above date at 12:40 P.M. in the Caucus Room at the Board of Education offices, 2644 Riva Road, Annapolis, Maryland 21401. While in public session, a motion was made by Mrs. Nalley seconded by Mrs. Birge to go into closed session pursuant to Section 10-508(a)(9) of the State Government Article of the Annotated Code of Maryland to (9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

The motion was approved (7-0). Persons present to close the meeting and voting were Stacy Korbela, Teresa Milio Birge, Ayesha Chaudhry, Debbie Ritchie, Patricia Nalley, Kevin Jackson, and Solon Webb. Also present were George Arlotto, Superintendent; Tyson Bennett, Board Counsel; Alex Szachnowicz, Chief Operating Officer; Melisa Rawles, Director of Employee Relations and Chief Negotiator; Angie Auth, Employee Relations Specialist; and Molly Connolly, Board Assistant.

ITEMS CONSIDERED, ACTION TAKEN AND RECORDED VOTES:

1. Ms. Rawles advised the Board on negotiations with the Teachers Association of Anne Arundel County, the Secretaries and Assistants Association of Anne Arundel County, and the American Federation of State, County and Municipal Employees. The Board gave Ms. Rawles specific guidance on how to handle further negotiations.

Adjourn: 1:30 P.M.

Public Session, June 17, 2015

APPROVAL OF THE MINUTES: Mrs. Nalley moved to approve the minutes of June 3, 2015. Mrs. Ritchie seconded and the Board approved (8-0). Ms. Chaudhry was absent.

ESTABLISH AGENDA ORDER: Mrs. Nalley moved to take item 5.01 Administrative Personnel Appointments out of order and consider the item after Public Comment. Mrs. Ritchie seconded and the Board approved (8-0).

RECOGNITIONS: There were no recognitions.

SCHOOL AND COMMUNITY HIGHLIGHTS: Mrs. Birge wished all fathers, grandfathers, step fathers and surrogate fathers a Happy Fathers' Day this weekend. Mrs. Ritchie thanked teachers for a great school year and wished all students a safe summer. She encouraged all students to "keep reading." Dr. Frank thanked the School Board Nominating Commission for sending his name to the Governor to fill a vacancy on the Board. He also thanked Governor Hogan for appointing him to the school Board. Mr. Frank said he would like to hear from members of the AACPS community and he provided his telephone number. Dr. Arlotto congratulated all the graduates and wished them well in the future.

PTA REPORT: Pam Bukowski, President of the County Council of PTAs, congratulated new Board members Mrs. Hummer, Mrs. Pickard and Dr. Frank. She also thanked student Board member Ayesha Chaudhry for her service on the Board this past year. Mrs. Bukowski summarized activities of the organization, including the granting of two scholarships, and a

successful Volunteer Tea. She informed the Board about the National PTA convention in June, as well as the 100 year celebration of the PTA in July.

PUBLIC COMMENT:

The following individuals addressed the Board: Jonathan Boniface, of “Build Crofton High School;” and representing Cape St. Claire Elementary School, were Christine Jozwick, Seabrook, and Gina Hunt regarding class sizes, specifically 4th grade.

ADMINISTRATIVE PERSONNEL APPOINTMENTS: The Superintendent recommends approval that the following personnel be promoted and/or appointed.

Dr. Luis Lima, Coordinator of Secondary Mathematics, Central Office, effective July 1, 2015

Bobbie Kesecker, Principal, Annapolis Elementary School, effective June 24, 2015

Jesse Mitchell, Principal, Hillsmere Elementary School, effective June 24, 2015

Kai Cunningham, Assistant Principal, Mills Parole Elementary School, effective June 24, 2015

Anna Harding, Assistant Principal, North County High School, effective June 24, 2015

Lt. James D. Batten, Supervisor of School Security, Central Office, effective June 24, 2015

Mrs. Ritchie moved to approve the Superintendent’s recommendations. Mrs. Birge seconded and the Board approved (8-0).

The Superintendent also provided 3 reassignments for the Board’s information.

FISCAL YEAR 2016 OPERATING BUDGET ADOPTION: The Superintendent recommends approval of the Operating Budget in the amount of \$1,103,435,499. Mrs. Ritchie moved to approve. Mrs. Birge seconded.

Alex Szachnowicz, Chief Operating Officer, presented the budget to the Board, providing details on the revenue side of the ledger and on the expense side. Noting that the Board requested 133.8 new positions in the school system, 70.5 positions were funded; and he reviewed the categories.

Mrs. KorbelaK addressed the transportation line item. She noted that there has been discussion over the last few weeks about the Board’s request for \$602,240 in the FY 2016 budget for school start times, which was funded by the County Council. She said that for the benefit of new Board members she would like to recap the discussion that led to that request. At the February 18, 2015, meeting of the Board, Mr. Szachnowicz indicated that the cost for one school bus, with fuel costs, would be approximately \$60,224 per year, and that the Board was going to need approximately 10 school buses for non-public placement if we were to shift start times by 30 minutes. He also noted that orders for new buses would be due in February 2016 for an August 2016 delivery and that the money for those buses had to be on the books at the time of order, even if the check is not issued until July or August. So in other words if start times would be changed for August of 2015, the buses would have had to been ordered by February 2015. The \$60,224 was multiplied by 10 buses and that is how the \$602,240 number was reached. The money was requested so that it would be on the books in February 2016 for those bus orders. Mrs. KorbelaK further noted however, that the school system request was not tied to a 30-minute shift or to any of the plans that were presented to the Board. The motion that was ultimately passed by the Board was to add \$602,240 allocated in the appropriate state categories to shift

current school hours no later than the start of the 2016-2017 school year. Mrs. KorbelaK emphasized that the motion did not lay out a specific plan and there was much discussion to first use the routing software, which has now been funded, to look for routing efficiencies to better inform the best course forward. She also noted that this is the same sentiment that has been echoed by many members of the public back in February and throughout last year.

Mr. Szachnowicz answered questions by Mrs. Birge about teacher pension shifts and other matters. Mrs. Birge expressed her pleasure about the county funding the school system in excess of Maintenance of Effort.

Mrs. Ritchie thanked the County Council and the County Executive for all their hard work on crafting the budget. She echoed Mrs. Birge's comments about being funded over the Maintenance of Effort.

Ms. Hummer also thanked the County Council. As a new Board member she is very pleased at being funded over Maintenance of Effort. Mr. Szachnowicz answered Mrs. Hummer's questions about the addition of Pre-K classrooms in Odenton, Overlook, Riviera Beach and Severn elementary schools noting that they are ½ day pre-K programs.

Mr. Szachnowicz answered questions by Dr. Frank, describing the budget as "deliberate and strategic."

Mrs. KorbelaK asked about staffing for the Monarch contract school, to which Mr. Szachnowicz responded that charter schools are responsible for their own staffing depending on their enrollment.

Mrs. KorbelaK thanked the County Executive and the County Council for listening to the Board and for trusting the Board with funds to run the school system.

Public Comment: The following citizens addressed the Board in support of changing high school start times as it relates to the budget: Jane Andrew, Terra Snider, Janet Norman, Deborah Wood, Sophie Harrison, Mike Harrison and Marie Kovac.

Mrs. Nalley offered an amendment to direct the Superintendent to utilize the \$602,240 already allocated in this budget for the express purpose of using it toward shifting start times in the 2016-2017 school year. She further moved that the Board direct the Superintendent to provide a report at the February 3, 2016 meeting regarding efficiencies determined by utilization of the bus routing software so that this Board can determine the exact nature of the start time shift to be implemented in the 2016-2017 school year. Mrs. Birge seconded.

Mrs. Nalley noted that she is in favor a later start time, but not if it is going to negatively affect elementary school children whose schools have later openings such as Annapolis Elementary School, which begins at 9:15 a.m. She provided clarification that students may not actually begin their academic day until afternoon, if their schedules include "specials" and early lunches in the morning.

Mr. Webb said he thinks that the Board is being presumptuous, as the Board does not know yet what the software is going to show. Dr. Arlotto agreed about the timeline. He explained that the school system will continue its established transportation procedure, while running the transportation software parallel to the established practice. He stated that he does not think the software will be running on its own by next February, and he does not think that all the unknowns will be completely determined by them.

On a motion properly made and seconded, the Board voted (8-0) to approve the amendment offered by Mrs. Nalley.

Dr. Frank asked about the timeline, to which Mrs. KorbelaK stated that the timeline was set on February 18, 2015, to order the necessary buses in October 2016 so as to change school start times in the 2016-2017 school year.

Mr. Webb addressed the topic of the routing software and just what it will show. He requested that the Superintendent provide an update between now and February 2016 when the Board will adopt the FY 2017 budget to be sent to the county. Mrs. KorbelaK agreed. Dr. Arlotto noted that he will provide the requested update.

On a motion properly made and seconded to approve the Superintendent's Fiscal Year 2016 Operating budget, as amended, the Board approved. (8-0).

FISCAL YEAR 2016 CAPITAL BUDGET ADOPTION:

Mrs. Ritchie moved to take the item from information to action. Mrs. Birge seconded and the Board approved (8-0).

The Superintendent recommends approval of the Fiscal Year 2016 Capital Budget in the amount of \$151,449,672.

Mrs. Birge moved to approve. Mrs. Ritchie seconded.

Alex Szachnowicz, Chief Operating Officer, presented details about the capital budget and answered questions by Mrs. Birge and Mrs. Ritchie.

Mrs. Ritchie and Mrs. Birge expressed how pleased they are that the County approved the school system's request for \$300,000 toward playground equipment improvements.

On a motion properly moved and seconded, the Board approved the Superintendent's recommendation (8-0).

TERMS OF EMPLOYMENT FOR UNIT 1 EMPLOYEES FOR FY 2016:

The Superintendent recommends approval of the Terms of Employment for Unit 1 employees for Fiscal Year 2016. Melissa Rawles, Director of Employee Relations and Chief Negotiator, presented the Terms of Employment to the Board.

Mrs. Nalley moved to approve the Superintendent's recommendation. Mrs. Ritchie seconded and the Board approved (8-0). It was noted that Terms of Employment for Unit I employees are posted on the school system web site.

TERMS OF EMPLOYMENT FOR UNIT II EMPLOYEES FOR FY 2016:

The Superintendent recommends approval of the Terms of Employment for Unit II employees for Fiscal Year 2016. Melissa Rawles, Director of Employee Relations and Chief Negotiator, presented the Terms of Employment to the Board.

Mrs. Birge moved to approve the Superintendent's recommendation. Mrs. Ritchie seconded and the Board approved (8-0). It was noted that Terms of Employment for Unit II employees are posted on the school system web site.

TERMS OF EMPLOYMENT FOR UNIT III EMPLOYEES FOR FY 2016:

The Superintendent recommends approval of the Terms of Employment for Unit III employees for Fiscal Year 2016. Melissa Rawles, Director of Employee Relations and Chief Negotiator, presented the Terms of Employment to the Board.

Mrs. Ritchie moved to approve the Superintendent's recommendation. Mrs. Birge seconded and the Board approved (8-0). It was noted that Terms of Employment for Unit III employees are posted on the school system web site.

TERMS OF EMPLOYMENT FOR UNIT IV EMPLOYEES FOR FY 2016:

The Superintendent recommends approval of the Terms of Employment for Unit IV employees for Fiscal Year 2016. Melissa Rawles, Director of Employee Relations and Chief Negotiator, presented the Terms of Employment to the Board. Mrs. Rawles noted that an agreement has been reached, but it has not been ratified. Therefore she is requesting Terms of Employment until the agreement has been ratified. It was noted that Terms of Employment for Unit IV employees are posted on the school system web site.

Mrs. Ritchie moved to approve the Superintendent's recommendation. Mrs. Birge seconded and the Board approved (8-0).

TERMS OF EMPLOYMENT FOR UNIT V & VI EMPLOYEES FOR FY 2016:

The Superintendent recommends approval of the Terms of Employment for Unit V & VI employees for Fiscal Year 2016. Melissa Rawles, Director of Employee Relations and Chief Negotiator presented the Terms of Employment to the Board

Mrs. Ritchie moved to approve the Superintendent's recommendation. Mrs. Birge seconded and the Board approved (8-0). It was noted that Terms of Employment for Units V and VI are posted on the web site.

CARRIE WEEDON SCIENCE CENTER LEASE EXTENSION:

Mrs. Ritchie moved to take the item from information to action. Mrs. Birge seconded and the Board approved (8-0).

The Superintendent recommends approval of the Carrie Weedon Science Center Foundation, Inc., - Lease Extension.

The Carrie Weedon Science Center is housed in the former Galesville Elementary School building, located at 911 Galesville Road in Galesville, pursuant to a long-term lease with the Board of Education that currently runs through June 30, 2015. In 1999, community advocates formed a partnership with the Board of Education to re-use the 1961 building to provide opportunities for community participation in science education.

An extension of the lease through June 30, 2016, between the Board of Education and Carrie Weedon Science Center Foundation, Inc., addresses the ongoing use of the Carrie Weedon Science Center for school system purposes and the financial implications of that action. This agreement has been reviewed by Board counsel.

Mrs. Ritchie moved to approve. Mrs. Birge seconded and the Board approved (8-0).

NORTH GLEN, ODENTON, AND WOODSIDE ES PRE K/KINDERGARTEN EDUCATIONAL SPECIFICATIONS:

Mrs. Ritchie moved to take the item from information to action. Mrs. Birge seconded and the Board approved (8-0).

The Superintendent recommends approval of the North Glen, Odenton, and Woodside elementary schools Pre K/Kindergarten Additions – Educational Specification.

It was noted that the Educational Specification extracts those items from the standard elementary school educational specification necessary for the construction of early childhood classrooms. The new rooms will be occupied by kindergarten and pre-kindergarten classes. Construction schedule is dependent upon the FY2017 Capital Budget funding levels. The Board reviewed the *Kindergarten Educational Specification for North Glen, Odenton, and Woodside elementary schools*, dated June 17, 2015.

Mrs. Hummer moved to approve the Superintendent’s recommendation. Mrs. Birge seconded and the Board approved (8-0).

CHESAPEAKE HIGH SCHOOL OPEN SPACE ENCLOSURES – EDUCATIONAL SPECIFICATIONS:

Mrs. Hummer moved to take the item from information to action. Mrs. Birge seconded and the Board approved (8-0).

The Superintendent recommends approval of the Chesapeake High School Open Space Enclosure – Educational Specification.

It was noted that the Educational Specification extracts those items from the standard high school educational specification necessary for the construction of standard classrooms within existing open space schools. Construction schedule is dependent upon the FY 2017 Capital Budget

funding levels. The Board reviewed the standard *Open Space Enclosure - Educational Specification, Chesapeake High School*, dated June 17, 2015.

Mrs. Ritchie moved to approve the Superintendent's recommendations. Mrs. Birge seconded and the Board approved (8-0).

Mrs. Birge moved the bundle the consent items and take the items from to action. Mrs. Ritchie seconded and the Board approved (8-0).

The Superintendent made the following recommendations:

ARCHITECTURAL, ENGINEERING, DESIGN & CONSTRUCTION
ADMINISTRATION SERVICES FOR REVITALIZATION OF MANOR VIEW ES:

The Superintendent recommends that the Board of Education award Contract #16-14CN-039-002, Architectural, Engineering, Design, and Construction Administration Services for Revitalization at Manor View Elementary School, to Wheeler Goodman Masek & Associates, in the amount of \$1,264,940.00.

ARCHITECTURAL, ENGINEERING, DESIGN & CONSTRUCTION
ADMINISTRATION SERVICES FOR MODERNIZATION OF HIGH POINT ES:

The Superintendent recommends that the Board of Education award Contract #16-14CN-039-003, Architectural, Engineering, Design, and Construction Administration Services for Modernization of High Point Elementary School, to Smolen Emr Ilkovitch Architects, in the amount of \$1,911,987.00.

ARCHITECTURAL, ENGINEERING, DESIGN & CONSTRUCTION
ADMINISTRATION SERVICES FOR NEW SCHOOL REPLACEMENT OF ARNOLD

ES: The Superintendent recommends that the Board of Education award Contract #16-14CN-039-005, Architectural, Engineering, Design, and Construction Administration Services for new School Replacement of Arnold Elementary School, to GWWO, Inc. Architects, in the amount of \$1,934,416.47.

ARCHITECTURAL, ENGINEERING, DESIGN & CONSTRUCTION
ADMINISTRATION SERVICES FOR KINDERGARTEN CLASSROOM ADDITIONS

AT ODENTON ES:

The Superintendent recommends that the Board of Education award Contract #16-14CN-039-006, Architectural, Engineering, Design, and Construction Administration Services for Kindergarten Classroom Additions at Odenton Elementary School, to TCA Architects, in the amount of \$318,782.00.

ARCHITECTURAL, ENGINEERING, DESIGN & CONSTRUCTION
ADMINISTRATION SERVICES FOR KINDERGARTEN CLASSROOM ADDITIONS

AT WOODSIDE ES:

The Superintendent recommends that the Board of Education award Contract #16-14CN-039-007, Architectural, Engineering, Design, and Construction Administration Services for

Kindergarten Addition at Woodside Elementary School, to Whitman, Requardt & Associates, LLP, in the amount of \$297,933.00.

**ARCHITECTURAL, ENGINEERING, DESIGN & CONSTRUCTION
ADMINISTRATION SERVICES FOR OPEN SPACE ENCLOSURES AT
CHESAPEAKE HS:**

The Superintendent recommends that the Board of Education award Contract #16-14CN-039-009, Architectural, Engineering, Design, and Construction Administration Services for Open Space Enclosure at Chesapeake High School, to Bignell Watkins Hasser Architects, P.C., in the amount of \$582,285.00.

**ARCHITECTURAL, ENGINEERING, DESIGN & CONSTRUCTION
ADMINISTRATION SERVICES FOR NEW SCHOOL REPLACEMENT, JESSUP ES:**

The Superintendent recommends that the Board of Education award Contract #16-14CN-039-004, Architectural, Engineering, Design, and Construction Administration Services for new School Replacement of Jessup Elementary School, to Grimm + Parker, in the amount of \$1,398,750.00.

PUBLIC ADDRESS SYSTEM REPLACEMENT AT SOLLEY ES:

The Superintendent recommends that the Board of Education award Contract #15-14CN-058-008, Public Address System Replacement at Solley Elementary School, to MGM Electrical Systems, Inc., in the amount of \$280,117.00.

MICROSOFT PREMIER SUPPORT:

The Superintendent recommends that the Board of Education award Contract #61B15060500055, Microsoft Premier Support, to Microsoft Corporation, in the amount of \$150,656.00.

HVAC, BOILERS, AND CONTROLS REPLACEMENT AT BROADNECK HS:

The Superintendent recommends that the Board of Education award Contract #15-14CN-058-006, HVAC, Boilers, and Controls Replacement at Broadneck High School, to Heer Brothers, Inc., in the amount of \$997,000.00, including Alternates #1, #2 and #3.

Mrs. Ritchie moved to approve the Superintendent's recommendations. Mrs. Birge seconded and the Board approved (8-0).

Mrs. Nalley moved to go into closed session pursuant to Section 10-508(a) (7), and (9) of the State Government Article of the Annotated Code of Maryland to: (7) consult with legal counsel on a legal matter; and (9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations. Mrs. Ritchie seconded and the Board approved (8-0).

Board adjourned at 1:15 p.m.

George Arlotto Ed.D.

Approved: July 8, 2015

